

Lynda Stein  
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## SUMMARY

Dynamic production professional with broad expertise in directing, managing, and coordinating conference event, theatre, film and television production environments, leading all age groups. Proven success in making innovative ideas develop from concept to finished product. Regarded leader with the ability to motivate and supervise technical staff and talent. Highly creative out-of-the-box thinker with a diverse background including experience in set design, training and writing.

## CORE STRENGTHS

Event planning and development	Delegate and manage multiple responsibilities.
Script writing and editing	Excellent organizational and communication skills
Casting	Set Design and Props
Multi-tasking	Teaching/speaking
Team Building	Event Theme and Concept Development

## FREELANCE PROFESSIONAL

1995-PRESENT

### FILM PRODUCER WRITER

Organized and managed movie shoots from pre to post production. Created budgets, schedules, casting calls, catering, negotiated with equipment vendors, hired crew, secured equipment, scouted and secured locations. Managed and implemented marketing, production budget, travel and wrote screenplays for time based film festivals

BROKEN 2010 Dir: Toy Spears

REWINDERS 2010 Dir: Austin McCarthy

LELA 2009 Dir: Toy Spears

REST IN PEACE 2012 Prod/Dir: Lynda Stein

TAKE A HIKE Associate Director 2012 Director Mark Blich, Dallas, TX

HANG TOWN 1st AD 2011 Producer Christopher Sean Shaw, Los Angeles

I'M NOT DRUNK 2nd AD 2011 Producer Christopher Sean Shaw, Los Angeles

SECRET SOCIETY 1st AD 2009 Producer Renee Aresa,

L'REN (Music Video) Prod Asst 2009 Dir: David Bemjo

## EVENT PRODUCTION STAGE MANAGER

Exodus International- Venues in Chicago, Los Angeles, Indianapolis, North

Carolina. Oversee and direct all aspects of general session essentials. Supervise and manage from pre- through post production elements including volunteer staff from load in to load out. Including negotiated lighting, sound, set and musical instrument rentals; creating, implementing and maintaining general session content and presentational themes. Ongoing

#### THEATRE ARTISTIC DIRECTOR

Responsible for theatre performances as well as the ongoing business aspects of managing, maintaining and developing theatre audiences and summer theatre training camps for children. Develop budgets, marketing, create website, train and supervise staff, direct actors, design sets and oversee all; aspects of show development.

*Summer Drama Camp 1996- present*

*Studio Theatre Company Winter Park, FL 1995-2002*

#### THEATRE DIRECTOR

Responsible for creative and practical interpretation of a dramatic script and musical score. Oversaw and supervised all theatre arts production teams, performers and producers. Developed marketing concepts, managed time, organized people Hire production and support team, cast show and recruit volunteers.

Into the Woods Jr, Annie Jr, Music Man Jr, Guys and Dolls Jr, Fiddler on the Roof Jr, I Never Saw Another Butterfly, Children's Letters to God, Jungle Book, Disney's Cinderella, Willy Wonka for Kids, 101 Dalmatians, Aristocats for Kids 1996-present [www.summerdramacamp.org](http://www.summerdramacamp.org)

Fiddler on the Roof, You're A Good Man Charlie Brown, Godspell, The Homecoming, Music Man, Guys and Dolls, Three Murders and Its Monday (Comedy) , The Hilarious Hollywood Whudunit, God's Favorite, M\*A\*S\*H, The Pirates of Penzance, Little Women (Dramatic), Saul, A Hebrew Tragedy, The Lion at Sundown.

*Studio Theatre Company - Winter Park, FL 1995 - 2002*

#### FLOOR DIRECTOR

Innovated and maintained a fun, creative and organized shooting environment of live and live to tape television broadcasts including telethons, sports news, news, talk shows, commercials and industrials. Assisted talent and tech staff at being at ease while on air. Administrated talent schedules, shoots, catering, make-up.

*WACX Channel 55 1995- 2007.*

#### TELEVISION PRODUCER

Developed show and telethon concept, arranged, reserved guests, managed and supervised production staff and talent. Raised \$150K over proposed goal. *CTN TV22 2000.*

#### STAGE MANAGER

BUSCH Gardens Halloween. Managed and supervised 45 member cast and crew for a haunted house event. Responsible for scheduling, trouble shooting talent, lighting, sound, set and guest issues. Created daily rotation for talent ease in performances. *2000*

WALT DISNEY WORLD - Global Press Event. Managed, scheduled and dire talent and IATSE tech crew for NBC Today show, Spanish TV and other live broadcasts. *2000*

#### OTHER RELATED SKILLS

Skilled professional commercial and theatre actress and commercial print model. Proficient voice and singing training. Computer literate, International travel friendly. Extensive conference event stage managing, stage direction, producing in faith based environment. Experienced in banquet and high end event food service. Highly knowledgeable and proficient in competitive tennis and swimming, NASDS certified SCUBA Diver, Who's Who Among American Teachers

#### EDUCATION

BFA Theatre - Professional Acting Training - University of Wisconsin-Milwaukee

AA Business Computer Programming - Des Moines Community College

#### OTHER SKILLS

Pages, Word, Excel, Final Draft, Numbers, Apple friendly.